



केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Government of India



PROCEDURE: ADOPTION BY STEP PARENT

01

Registration by Step Parent on Designated Portal & uploading of documents (Schedule VI-Part 5)

DCPU uploads verification report on Portal

02

03

SARA re-verifies application and uploads it on Portal

CARA issues a Pre-Approval Letter
(Schedule XXV Format-2)

04

05

The PAPs (through DCPU) file adoption application
(Schedule IX Part-5 & XXXII)

DM issues Adoption Order within 60 days (Schedule XXXIII)

DCPU uploads Adoption Order on Portal

06

CARA: Central Adoption Resource Authority | DCPU: District Child Protection Unit

Designated Portal: Child Adoption Resource Information and Guidance System (CARINGS) | DM: District Magistrate

PAP: Prospective Adoptive Parents | SARA: State Adoption Resource Agency

West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi-110066 (India)

CARA Helpline No: 1800-11-1311 (Available between 8:00 AM to 8:00 PM (Mon-Fri)); Tollfree No: 011-26760471, 26760472, 26760473 | E-mail: carahdesk.wcd@nic.in / Website: www.cara.nic.in